

Hamilton County  
**BOARD OF ELECTIONS**

TIMOTHY M. BURKE  
Chairman

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Fax 513 579-0988 or 513 744-9038  
[www.VoteHamiltonCounty.org](http://www.VoteHamiltonCounty.org)

SHERRY L. POLAND  
Director of Elections

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Deputy Director of Elections

January 13, 2016

**HAMILTON COUNTY BOARD OF ELECTIONS**  
**PARTNERS IN DEMOCRACY**

As you may know, we both currently serve on the Hamilton County Board of Elections. The Hamilton County Board of Elections has worked well for many years because of the bipartisan nature of the work that is done there. We hope to continue that work in this crucial election year.

To that end, we are writing today to ask for your company's participation in a program called "Partners in Democracy." We are asking you to help us find qualified persons within your organization to work inside the polls on Election Day; contributing their skills to a Day for Democracy. We believe that members of the regular workforce that do not ordinarily participate on Election Day can add a benefit to the democratic process.

As the leaders of the two major political parties in Hamilton County, we have come together to help promote this Day for Democracy program. We both recognize that promoting and supporting our democratic process through fair, properly administered elections is more important than any one political party or cause. Elections that run smoothly are for the common good of all our citizens.

We have enclosed materials outlining the project with forms that can be used by your interested employees. We hope we can count on your participation.

Sincerely,



Timothy M. Burke, Chair

Hamilton County Board of Elections



Alex M. Triantafilou, Member

Hamilton County Board of Elections



*Hamilton County Board of Elections partners with local organizations and businesses to recruit Precinct Election Officials.*

Hamilton County Board of Elections needs your organization

We would like to thank you for your leadership in Community Service. We hope you will consider becoming one of our **Partners in Democracy**

### **Precinct Election Officials (PEOs) Needed**

The Hamilton County Board of Elections (BOE) is looking to build partnerships with local public and private entities to assist in providing a skilled workforce at each polling location in Hamilton County on election day.

There is an ongoing need for trained election workers. It is an important and exciting opportunity for citizens to participate locally in democracy. PEOs are compensated for training and election day work.

### **WHAT we are asking your organization . . .**

To be a Partner in Democracy with the BOE by making information available to your employees about signing up to be a Hamilton County PEO. This can be accomplished in many ways and we would like to meet with you to see how we can Partner Up.

### **WHO can be a PEO**

- Must be a registered and active voter in Hamilton County, Ohio
- Must be able to read and write the English language
- Must have transportation to the polling place and to the training classes
- NOT be a candidate for any office to be voted on at the polling place at the election
- NOT be a convicted felon

### **HOW to become a PEO**

Complete an attached PEO application and mail to our office at 824 Broadway, Cincinnati, OH 45202, or download an application from our website: [www.VoteHamiltonCounty.org](http://www.VoteHamiltonCounty.org). For more information, please contact us at 632-7041 or 632-7042.

PEOs are assigned by one of the two major political parties in Ohio, Democratic and Republican. If a voter is not currently affiliated with a political party, he/she may declare party affiliation with the BOE prior to assignment.

Our partner organizations will be acknowledged for their participation post election on our website and social media outlets.

*Hamilton County BOARD OF ELECTIONS 824 Broadway, Cincinnati, OH 45202*

*[www.VoteHamiltonCounty.org](http://www.VoteHamiltonCounty.org)*

# Precinct Election Official (PEO) Application & Information Sheet

Return Completed Form to: Board of Elections, 824 Broadway Street, Cincinnati, OH 45202 Or Fax to: (513) 744-9038  
Questions? Call (513) 632-7041 or 632-7042

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Do you use a different Mailing Address or PO Box? \_\_\_\_Yes \_\_\_\_No

If Yes, Mailing Address or PO Box: \_\_\_\_\_

Email Address: \_\_\_\_\_@\_\_\_\_\_.

Phone Numbers: Home \_\_\_\_\_

Work \_\_\_\_\_

Cell \_\_\_\_\_

Transportation: \_\_\_\_Car \_\_\_\_Bus

Company/Organization \_\_\_\_\_

Company /Organization Address \_\_\_\_\_

## Types of Precinct Election Officials

**Voting Location Manager (VLM):** Pick up the supplies for the election on the Saturday before the election at location near the polling place; coordinate all activities at the polling place at the Organizational Meeting and throughout Election Day; report any problems to the Board of Elections; return the ballots and supplies to the Ballot Drop Off Location.

**Voting Location Deputy (VLD):** (a person of the opposite party as the VLM) Assist the VLM with all responsibilities and procedures at the polling place; must accompany the VLM, in the same car, to the Ballot Drop Off location.

**Precinct Election Official (PEO):** Participate in all activities at the Organizational Meeting and on Election Day, assist the VLM and instruct each voter about the voting procedures at the polling place.

Will you serve as Voting Location Manager, if needed? \_\_\_\_Yes \_\_\_\_No (You must have independent transportation)

Are you willing to serve at a precinct other than your home precinct? \_\_\_\_Yes \_\_\_\_No

Are you willing to serve at a precinct in a nearby community? \_\_\_\_Yes \_\_\_\_No

Training—4 hours scheduled prior to the election.  
Election Day 5:30 am—9:00 pm

Monday Night Organizational Meeting 7:00 pm-9:00 pm  
Pay (minimum) \$181.50

**BY SIGNING THIS FORM, I HEREBY STATE THAT I HAVE NEVER BEEN CONVICTED OF A FELONY,  
OR THAT MY CONVICTION HAS BEEN REVERSED, EXPUNGED, OR PARDONED**

X \_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE



## *The Hamilton County Board of Elections needs YOU*

Serve your Community by becoming a Hamilton County

### **Precinct Election Official (PEO)**



#### **WHAT is a PEO**

**WE WANT YOU!**

PEOs are trained election workers whose duties include setting up polls and processing voters using ePoll Books. PEOs are compensated for training and election day work.

#### **WHO can be a PEO**

Must be a registered and active voter in Hamilton County, Ohio

Must be able to read and write the English language

Must have transportation to the polling place and to the training classes

NOT be a candidate for any office to be voted on at the polling place at the election

NOT be a convicted felon

#### **WHAT time is involved**

**Training Class**— 4 hr classes offered Mon-Sat.

**Monday Night Organizational Meeting** 7 pm - 9 pm

**Election Day**— 5:30 am - 8:30 pm

#### **HOW MUCH am I paid**

PEOs make from \$181.50 (for regular poll worker) to \$218.00 (for Voting Location Managers)

This includes training, Monday Night Meeting and Election Day.

#### **HOW to become a PEO**

Obtain a PEO application from your Company Contact and mail to our office at the address below or download an application from our website. For more information, please contact us at 632-7041 (Democratic) or 632-7042 (Republican).

**Company Contact:** \_\_\_\_\_